CONFIDENTIAL LETTER OF RECOMMENDATION

Applicant’s Name__________________________________________________________

Application Deadline____________________________________________________

I acknowledge the confidentiality of this form and hereby waive my right of access to the same. (This waiver is voluntary and not a condition of admission.)

Applicant’s Signature__________________________________________Date________________

The above named student is applying to participate in the Brigham Young University Washington Seminar. Students in this program are placed as interns in government and private organizations. Please evaluate this student in terms of her or his dependability, initiative, character, analytical, research, and writing skills (if applicable). Also indicate the student’s traits that you feel will make her or him successful as an intern in a professional setting.

Note: If accepted to the Washington Seminar, a copy of your letter will be sent to all government and other organizations in Washington, D.C. that will be considering this student for an internship.

The recommendation should be typed on letterhead and attached to this form. Be sure to include the student’s name and your signature.

No decision concerning this student’s application can be made until your recommendation is received. Your prompt response is appreciated.

Your letter with this form should be sent to:

   Washington Seminar
   944 SWKT
   Brigham Young University
   Provo UT 84602-5364

   You can also email your letter (including signature) with this form as a scanned PDF document to: washingtonseminar@byu.edu

   You can also fax your letter (including signature) with this form to 801-422-1421.

   If you have any questions, please call 801-422-6029 or email washingtonseminar@byu.edu

   Thank you.